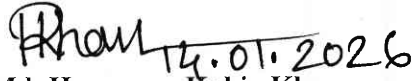


Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh earned leave from 26/01/2026 to 13/02/2026 to Md. Shamim Ur Rahaman (Passport No. A20736411), Joint Director (Accounts), Regional Center, Bogura, BOU to perform Umrah Hajj in Kingdom of Saudi Arabia (KSA). He will bear all the expenses for the said visit and as such, Bangladesh Open University will have no financial obligation in this regard. He will be accompanied by his wife Ismat Ara Ahmed, Mother Mst. Fatema Rahaman.

This notification is issued as authorized by letter No.03.069.025.06.00.003. 2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.



Md. Humayun Kabir Khan
Joint Director (Personnel-1)
+8801711660801

Copy forwarded for information & necessary action:

1. Md. Shamim Ur Rahaman, Joint Director (Accounts), Regional Center, Bogura, BOU.
2. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
3. Senior Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
4. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Senior Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagar, Dhaka-1207.
8. Director, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
9. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
10. Director, Student Support Services Division, BOU.
11. Regional Director, Regional Center, Bogura, BOU.
12. Director, Finance and Accounts Division, BOU.
13. System Manager/Director, Computer Division, BOU (Please take necessary action to upload the office order on BOU Website).
14. Personal Secretary, Office of the Vice-Chancellor, BOU.
15. Visa Officer, The Royal Embassy of Saudi Arabia, House # 05 (NE) I, Road # 83, Gulshan Dhaka-1212.
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka , Bangladesh.
17. PA to Registrar, BOU.
18. BOU Web site Address: <http://www.bou.ac.bd>
19. Personal file.